



Hot Springs Early Childhood Association  
Board Meeting  
Wednesday, January 15, 2025, 10:00 am

Members present: Melanie Jackson, Donald Caudill, Shannon Jones, Deborah Harp, Janice Washington, and LaSonia Broadway.

Melanie Jackson called the meeting to order at 10:06 a.m. She then distributed the minutes from our last meeting and the most recent bank statement. She informed everyone that the minutes had been amended to include the name of the bank and the account number so we could officially add Samantha Crow, the newly elected treasurer, to the account. Shannon Jones made a motion to accept the amended minutes and bank statement as presented. Donny Caudill seconded the motion. Everyone in attendance voted to accept all.

**Financial Report:**

Melanie Jackson briefly discussed the bank statement, stating that only seven checks were written last year. A bank representative had previously spoken with Melanie about some extended services, but since so few checks are written, it was decided that those services are not required.

**New Business:**

Donny Caudill informed everyone that the February meeting, which was scheduled to be a paint party, had to be canceled due to the instructor not being available. The next meeting will be the one scheduled for March 10<sup>th</sup>. The theme for that meeting will be centered around Arkansas Children's Week, which is *Fall in Love with Reading*. The trainer will be Julie Yarberry. Donny also informed us that Wyletta Johnson has been confirmed as the speaker for the April meeting, which will be the annual dinner and tribute. The food for the dinner and tribute will be provided by Bubba's Catfish.

**Dinner and Tribute Updates:** Cupp Hall has been secured for the date requested. Shannon Jones will find out if any fees are required for the use of the space. Donny Caudill will contact Wyletta Johnson to determine what audio/visual needs she will have for her presentation. Once those needs are determined, Shannon will contact the church staff to put in the official request. It has been confirmed that Marcus with Lakeshore will provide items for the door prizes. Shannon is checking to make sure we can use the church's tablecloths again this year. Bubba's Catfish will provide the plates and eating utensils. Donny is working on getting the registration forms ready to distribute. They should be ready to distribute by February 1<sup>st</sup>. Once everyone has turned in their registration forms, Hope Mason will create the room arrangement.

The meeting was adjourned at 10:40.