



Hot Springs Early Childhood Association Board Meeting

Wednesday, February 11, 2026, 10:00 a.m.

FUMC Christian Life Center

Members present: Melanie Jackson, Janice Washington, Hope Mason, Donny Caudill, Shannon Jones, and Samantha Crow.

Melanie Jackson called the meeting to order at 10:16 a.m.

Financial Information:

Melanie provided an updated affiliate report for AECA.

New Business:

The AECA meeting will be held on Friday, February 13, 2026, in Conway, AR, from 10:00 a.m. – 4:00 p.m.

Melanie reminded us that the March HSECA meeting will be held on March 9th and will be centered around Arkansas Children's Week.

Dinner & Tribute (April 13, 2026):

The board reviewed and assigned responsibilities for the upcoming Dinner & Tribute event.

- Cupp Hall has been secured (Shannon – complete).
- Attendance will be capped at 150 participants.
- Registration fee set at \$5.
- Shannon will check with the church to see if we're required to pay for the space and custodial services (set up and tear down).
- P.J. Yarbrough has been confirmed as the speaker (Melanie).
- Lakeshore will be contacted regarding door prizes (Melanie).

Catering and Food:

- Bubba's was selected as the caterer.
- Donny and Hope will coordinate payment for food and serving arrangements.

- Donny will provide tablecloths, plates, and utensils.

Registration:

- Donny and Hope will develop and distribute registration information.
- Registration information will be sent out as soon as possible, hopefully next week.
- Registration deadline is March 30th.
- Donny will handle registration.

Event Logistics:

- Hope will coordinate room arrangement and floor plan.
- Hope and Jessie will oversee hospitality (meet, greet, direct).
- Master of Ceremonies: Melanie, Terri, and Brandon.
- Shannon will contact church staff regarding the sound system, screen, and related needs.
- Alison Crain and Healthy Connections will be contacted concerning display tables/vendors.
- The table decorating contest prizes will include \$25, \$50, and \$100 gift cards. Melanie will purchase gift cards.

Adjournment:

There being no further business, the meeting was adjourned at 10:56 a.m.